

APPROVED

**CACHE COUNTY
COUNCIL MEETING
MINUTES
MARCH 26, 2019**

COUNTY COUNCIL MEETING
March 26, 2019

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**CACHE COUNTY COUNCIL MEETING
MARCH 26, 2019**

The Cache County Council convened in a regular session on March 26, 2019 at 5:00 p.m. in the Cache County Council Chamber at 199 North Main, Logan, Utah.

ATTENDANCE:

Chairman: Karl B. Ward
Vice Chair: Gina H. Worthen
Council Members: Paul R. Borup, David L. Erickson, Barbara Tidwell, Jon White, & Gordon A. Zilles
County Executive: Craig "W" Buttars
County Clerk: Jill N. Zollinger
Deputy County Attorney: Lee Edwards

The following individuals were also in attendance: Director Amy Adams, Janeen Allen, CMPO Director Jeff Gilbert, Alton Hebdon, Sharon L. Hoth, Director Bartt Nelson, Director Josh Runhaar, George Wootton, Media: Irma Mora (Herald Journal).

OPENING REMARKS AND PLEDGE OF ALLEGIANCE

Barbara Tidwell gave the opening remarks and led those present in the Pledge of Allegiance.

REVIEW AND APPROVAL OF AGENDA

ACTION: Motion by Council member Zilles to approve the agenda as written. White seconded the motion. The vote was unanimous, 7-0.

REVIEW AND APPROVAL OF MINUTES

ACTION: Motion by Council member White to approve the minutes of the March 12, 2019 Council meeting as written. Erickson seconded the motion. The vote was unanimous, 7-0.

MINUTES FOLLOW-UP: None

REPORT OF THE COUNTY EXECUTIVE: CRAIG "W" BUTTARS

APPOINTMENTS: Becky Job RAPZ/Restaurant Tax Committee, Northeast District

ACTION: Motion by Vice Chair Worthen to approve the recommended appointment. White seconded the motion. The vote was unanimous, 7-0.

OTHER ITEMS:

- Financial Reports:** The Financial Statements for February 2019 were presented to the Council Chair and Clerk.

(Attachment 1)

- Logan City Request** – Executive Buttars stated Logan City has requested that Cache County take over billing unincorporated residences for garbage disposal. The City has changed to a different computer program system for billing which makes it more difficult to bill unincorporated customers. Executive Buttars and Director Cameron Jensen believe the county can take over the billing as requested.

Council member Erickson recommended an annual billing to be included on the county's property tax notice. Clerk/Auditor Zollinger remarked the annual billing will be more cost effective. The Council was supportive of the annual billing. Executive Buttars will look into that possibility.

- ❑ **Event Center Concessionaire** – Executive Buttars indicated the county has received two offers from potential concessionaires who would be responsible to manage the kitchen in the Center and pay the county a percentage of their revenue. This will not be an exclusive contract which means entities using the Center are free to use another concessionaire.
- ❑ **Council Members' Tour of Children's Justice Center** has been arranged for April 23, 2019 at 3:00 p.m. Worthen and Tidwell may make other arrangements due to possible conflicts in their schedules.
- ❑ **Transportation Sales Tax Summary** was prepared by Director Runhaar and Executive Buttars explained that as of July 1, 2019 Cache County, in consultation with municipalities in the county, may reduce the 40% allocation to Cache Valley Transit District (CVTD) to as low as 10% with the reduction being reallocated to the cities and county.

(Attachment 2)

ITEMS OF SPECIAL INTEREST

- **2019 Legislative Session Summary Report – Representative Casey Snider** expressed appreciation for the opportunity to serve in the legislature. This session passed a record number of bills; however, his gratification is that many were stopped and not passed. Notably, those that would have had a detrimental effect on law enforcement, the justice system or community safety.

Secondly, the state must continue to have an ongoing conversation about its tax structure. There is an imbalance between collecting and spending with revenue piling up in funds that cannot be used elsewhere. The state has three sources of revenue: motor fuel tax, sales tax and income tax and each is paid into specific funds and cannot be transferred. Snider believes something must be done or the general fund will be in deficit within a year. The problem seems to be that we have shifted from a buying goods society to one that pays for services which impacts sales tax. The tax structure must be addressed. Snider thanked Executive Buttars and the Council for swift communication during the legislative session.

PUBLIC HEARINGS, APPEALS AND BOARD OF EQUALIZATION MATTERS

THE COUNCIL CONVENED AS A BOARD OF EQUALIZATION

- **Property Tax Exemption Requests**
 - American West Heritage Center
 - Bear River Mental Health Services
 - Beaver Mountain Ski Patrol
 - Boy Scouts of America – Logan Scout Shop
 - Boy Scouts of America – Trapper Trails Council

- Bridgerland Audubon Society
- Cache Community Food Pantry
- Cache County Children's Justice Center
- Cache Humane Society
- Cache Valley Center for the Arts
- Carl Inoway Senior Housing Corporation
- Child and Family Support Center
- Church of Jesus Christ of Latter-day Saints
- Citizens Against Physical and Sexual Abuse
- English Language Center of Cache Valley, Inc.
- Family Institute of Northern Utah
- Jump The Moon Foundation
- Neighborhood Non-Profit Housing Corporation
- Nordic United
- Options for Independence
- Planned Parenthood Association of Utah (*tabled awaiting further information*)
- Providence Place Housing Corporation
- Utah Festival Opera Company

Vice Chair Worthen had questions concerning whether Planned Parenthood's endorsing of candidates for public office affects their exemption eligibility. Attorney Edwards will look into the issue. Worthen also observed an error on the request from the Church of Jesus Christ of Latter-day Saints that does not affect their exemption status, but will be corrected.

ACTION: Motion by Vice Chair Worthen to approve the property tax exemption requests with the correction to the Church of Jesus Christ of Latter-day Saints' supporting documents as noted. Erickson seconded the motion. The vote was unanimous, 7-0.

ACTION: Motion by Council member White to approve the property tax exemption request for Planned Parenthood of Utah. Zilles seconded the motion. The motion failed. The vote was 0 aye and 7 nay – Borup, Erickson, Tidwell, Ward, White, Worthen & Zilles.

George Wootton, representing the Cache Valley Unitarian Universalists asked to clarify questions concerning their exemption request. The Buddhist church utilizes a portion of their building, but pays a very small amount to help defray costs. Clerk/Auditor Zollinger replied that their request is not on tonight's agenda, but will be addressed in the near future and thanked Wootton for his information.

ACTION: Motion by Council member White to adjourn from the Board of Equalization. Erickson seconded the motion. The vote was unanimous, 7-0.

THE COUNCIL ADJOURNED FROM THE BOARD OF EQUALIZATION

PUBLIC HEARINGSET: April 09, 2019 at 5:30 p.m. – Resolution No. 2019-10 – Authorizing Conveyance of Real Property in Logan Canyon

ACTION: Motion by Council member White to set a Public Hearing – April 09, 2019 at 5:30 p.m. – Resolution No. 2019-10-Authorizing Conveyancer of Real Property in Logan Canyon. Tidwell seconded the motion. The vote was unanimous, 7-0.

PENDING ACTION

- **Resolution No. 2019-08 - Amending 2019 Budget** – The budget amendments were discussed at the March 12, 2019 Council meeting. There were no additional questions.

(Attachment 3)

ACTION: Motion by Council member Zilles to approve Resolution No. 2019-08-Amending 2019 Budget. Worthen seconded the motion. The vote was unanimous, 7-0.

INITIAL PROPOSAL FOR CONSIDERATION OF ACTION

- **Resolution No. 2019-10 – Authorizing Conveyance of Real Property in Logan Canyon (NO ACTION TAKEN)** – To be acted on after the April 09, 2019 Public Hearing.
- **Discussion – Intersection Realignment Options for 3200 South and Highway 89/91**
Jeff Gilbert, CMPO, presented UDOT's three possible alternatives for realignment at 3200 South and Highway 89/91 including projected costs and other ramifications. Alternative 2 is preferred. Gilbert has already presented the options to Nibley and Logan City and the end of April is UDOT's target date to have resolution on the realignment options.
- **Discussion – Road Shop Facility Relocation and Expansion** – Director Runhaar reported the purchase of property for the facility is progressing and he is looking at probably asking for annexation to Hyrum. He favors a Construction Manager General Contractor (CM/GC) method for construction. In addition, Runhaar and Fire Chief Hammer are proposing moving the Fire Department's administrative offices to the new road shop facility thus freeing up needed office space in the County Administration Building. Director Runhaar presented the advantages of that move and asked the Council to consider it. No major design changes will be needed. He has received offers on the present road shop and will be selling six other sites and is looking at a possible facility in Smithfield for a 4-bay shop for salt storage on the north end of the valley. Regarding fire issues, Chief Hammer remarked response times would not be adversely affected and the Hyrum location would make fire protection for the south wild land easier.

(Attachment 4)

Council member White left the meeting.

OTHER BUSINESS

- ✓ **Tax Exemption Hearing** – Logan Regional Hospital – April 16, 2019 at 2:00 p.m. – Borup and Worthen will attend.
- ✓ **UAC Management Conference** – April 11-12, 2019 at the Utah Valley Convention Center – Buttars, Worthen and Tidwell will attend.
- ✓ **Smithfield Health Days Parade** – Saturday, May 11, 2019 at 10:00 a.m.

- ✓ **Richmond Black & White Days Parade** – Saturday, May 18, 2019 at 5:00 p.m.

COUNCIL MEMBER REPORTS

Barbara Tidwell stated the Better Days 2020 celebration planning is going well.

Gordon Zilles reported attending the Compensation Committee meeting last week and said the major obstacle to earlier budget numbers is the fact that health insurance costs are not known soon enough in the year.

Jon White asked that a discussion about creating something like an Executive's Assistant position and a review of the new fire department hires for the north valley be items on a future agenda.

Karl Ward announced he will be gone and unable to attend the April 9th Council meeting.

EXECUTIVE SESSION

ACTION: Motion by Council member Erickson to adjourn to an Executive Session to discuss the sale of real property. Zilles seconded the motion. The vote was unanimous, 6-0. White absent.

The Council adjourned to an Executive Session at 6:55 p.m.

Council member White joined the Executive Session.

ACTION: Motion by Council member Erickson to adjourn from the Executive Session. Tidwell seconded the motion. The vote was unanimous, 7-0.

The Council adjourned from the Executive Session at 7:02 p.m.

ADJOURNMENT

The Council meeting adjourned at 7:02 p.m.

ATTEST: Jill N. Zollinger
County Clerk

APPROVAL: Karl B. Ward
Chairman

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
REVENUE					
TAXES	69,134.04	69,134.04	20,469,000.00	20,399,865.96	.3
LICENSES & PERMITS	2,350.00	4,310.00	40,000.00	35,690.00	10.8
INTERGOVERNMENTAL REVENUE	82,818.45	.00	789,800.00	789,800.00	.0
CHARGES FOR SERVICES	291,161.21	536,521.24	6,856,000.00	6,319,478.76	7.8
FINES & FORFEITURES	2,812.26	4,440.21	121,600.00	117,159.79	3.7
MISCELLANEOUS REVENUE	40,680.96	161,907.36	1,567,500.00	1,405,592.64	10.3
CONTRIBUTIONS & TRANSFERS	.00	.00	645,100.00	645,100.00	.0
	<u>488,956.92</u>	<u>776,312.85</u>	<u>30,489,000.00</u>	<u>29,712,687.15</u>	<u>2.6</u>
EXPENDITURES					
COUNCIL	8,540.21	14,618.31	125,100.00	110,481.69	11.7
WATER DEVELOPMENT	.00	4,750.00	300,000.00	295,250.00	1.6
PUBLIC DEFENDER	20,211.07	89,948.07	528,700.00	438,751.93	17.0
EXECUTIVE	18,118.19	33,915.18	198,300.00	164,384.82	17.1
FINANCE	34,069.20	71,852.74	500,000.00	428,147.26	14.4
HUMAN RESOURCES	29,365.58	46,609.72	280,600.00	233,990.28	16.6
GIS DEPT	15,009.15	21,618.29	142,000.00	120,381.71	15.2
INFORMATION TECHNOLOGY SYSTE	71,498.30	193,337.42	968,400.00	775,062.58	20.0
AUDITOR	1,236.22	2,472.32	27,900.00	25,427.68	8.9
CLERK	8,183.84	17,193.63	131,300.00	114,106.37	13.1
RECORDER	9,297.33	18,064.49	179,600.00	161,535.51	10.1
ATTORNEY	121,893.77	240,181.81	1,608,900.00	1,368,718.19	14.9
VICITM SERVICES -CACHE ACHIEVE	8,676.58	11,440.34	79,500.00	68,059.66	14.4
VOCA -VICTIM SERVICES	32,785.45	55,612.97	321,800.00	266,187.03	17.3
VAWA- ATTORNEY - GRANT SERV	15,783.59	31,053.33	195,800.00	164,746.67	15.9
NON-DEPARTMENTAL	(4,189.58)	310,110.32	325,900.00	15,789.68	95.2
CENTRAL MAIL & COPY	630.61	792.59	6,900.00	6,107.41	11.5
BUILDING & GROUNDS	15,459.51	27,291.85	355,900.00	328,608.15	7.7
ELECTIONS	35,205.77	45,305.77	237,700.00	192,394.23	19.1
ZONING DEPARTMENT	123.09	123.09	.00	(123.09)	.0
ADVERT & PROMOTION	48.29	48.29	2,700.00	2,651.71	1.8
ECONOMIC DEVELOPMENT	.00	8,750.00	46,000.00	37,250.00	19.0
SHERIFF - CRIMINAL	275,892.37	517,587.58	4,316,000.00	3,798,412.42	12.0
SHERIFF - SUPPORT SERVICES	214,502.42	386,632.49	2,454,000.00	2,067,367.51	15.8
SHERIFF - ADMINISTRATION	37,243.40	142,647.59	1,360,100.00	1,217,452.41	10.5
SHERIFF - SEARCH AND RESCUE	3,115.94	3,323.92	81,400.00	78,076.08	4.1
SHERIFF - MOUNTED POSSE	40.19	580.19	25,100.00	24,519.81	2.3
FIRE DEPARTMENT	37,906.42	608,540.71	1,652,600.00	1,044,059.29	36.8
SHERIFF - CORRECTIONS	698,712.95	1,314,007.71	8,368,600.00	7,054,592.29	15.7
SHERIFF - IT DEPARTMENT	.00	.00	27,000.00	27,000.00	.0
BEE INSPECTION	.00	.00	2,500.00	2,500.00	.0
SHERIFF - ANIMAL CONTROL	8,733.46	13,904.02	187,500.00	173,595.98	7.4
SHERIFF - EMERGENCY MANAGEME	10,508.31	19,580.14	171,200.00	151,619.86	11.4
PUBLIC HEALTH	.00	.00	320,600.00	320,600.00	.0
PUBLIC WELFARE	.00	.00	67,800.00	67,800.00	.0
FAIRGROUNDS	38,316.92	101,747.79	919,900.00	818,152.21	11.1
COMMUNICATIONS	452.82	949.99	12,700.00	11,750.01	7.5

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
LIBRARY	6,022.12	10,049.61	105,700.00	95,650.39	9.5
USU AG EXTENSION SERVICE	142.82	687.12	245,500.00	244,812.88	.3
COUNTY FAIR	270.00	270.00	154,200.00	153,930.00	.2
RODEO	1,450.00	1,450.00	179,700.00	178,250.00	.8
STATE FAIR	.00	.00	1,000.00	1,000.00	.0
AGRICULTURAL PROMOTION	.00	.00	6,000.00	6,000.00	.0
CONTRIBUTIONS	.00	.00	1,126,000.00	1,126,000.00	.0
TRANSFERS OUT	.00	.00	1,765,600.00	1,765,600.00	.0
MISCELLANEOUS	307.30	3,196.30	375,300.00	372,103.70	.9
	<u>1,775,563.61</u>	<u>4,370,245.69</u>	<u>30,489,000.00</u>	<u>26,118,754.31</u>	<u>14.3</u>
	<u>(1,286,606.69)</u>	<u>(3,593,932.84)</u>	<u>.00</u>	<u>3,593,932.84</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

ASSESSING & COLLECTING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	16,173.41	16,173.41	3,261,000.00	3,244,826.59	.5
CHARGES FOR SERVICES	38,776.86	30,725.88	545,000.00	514,274.12	5.6
MISCELLANEOUS REVENUE	159.64	314.43	.00	(314.43)	.0
CONTRIBUTIONS & TRANSFERS	.00	.00	343,900.00	343,900.00	.0
	<u>55,109.91</u>	<u>47,213.72</u>	<u>4,149,900.00</u>	<u>4,102,686.28</u>	<u>1.1</u>
<u>EXPENDITURES</u>					
COUNCIL	948.92	1,624.26	13,700.00	12,075.74	11.9
EXECUTIVE	3,208.42	5,985.03	35,100.00	29,114.97	17.1
FINANCE	3,824.65	7,983.64	55,600.00	47,616.36	14.4
HUMAN RESOURCES	5,182.17	8,225.25	45,200.00	36,974.75	18.2
GIS DEPT	22,513.73	32,427.44	208,700.00	176,272.56	15.5
INFORMATION TECHNOLOGY SYSTE	60,605.36	139,316.50	805,600.00	666,283.50	17.3
AUDITOR	7,787.33	15,187.08	171,500.00	156,312.92	8.9
TREASURER	19,918.61	37,155.38	300,100.00	262,944.62	12.4
RECORDER	9,332.40	18,064.50	179,700.00	161,635.50	10.1
ATTORNEY	12,104.88	23,754.25	159,200.00	135,445.75	14.9
ASSESSOR	122,163.31	222,639.57	1,920,500.00	1,697,860.43	11.6
NON-DEPARTMENTAL	.00	27,188.88	28,000.00	811.12	97.1
CENTRAL MAIL & COPY	283.32	356.09	3,100.00	2,743.91	11.5
BUILDING & GROUNDS	6,945.57	12,261.55	141,600.00	129,338.45	8.7
ADVERT & PROMOTION	59.02	59.02	3,300.00	3,240.98	1.8
CONTRIBUTIONS	377.23	7,722.24	79,000.00	71,277.76	9.8
	<u>275,254.92</u>	<u>559,950.68</u>	<u>4,149,900.00</u>	<u>3,589,949.32</u>	<u>13.5</u>
	<u>(220,145.01)</u>	<u>(512,736.96)</u>	<u>.00</u>	<u>512,736.96</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

MUNICIPAL SERVICES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	.00	.00	3,462,100.00	3,462,100.00	.0
LICENSES & PERMITS	32,333.39	82,283.81	976,400.00	894,116.19	8.4
INTERGOVERNMENTAL REVENUE	7,730.00	(9,160.57)	3,114,500.00	3,123,660.57	(.3)
CHARGES FOR SERVICES	100,401.00	98,501.00	1,032,200.00	933,699.00	9.5
MISCELLANEOUS REVENUE	34,000.00	34,015.00	310,500.00	276,485.00	11.0
CONTRIBUTIONS & TRANSFERS	6,000.00	6,000.00	1,819,200.00	1,813,200.00	.3
	<u>180,464.39</u>	<u>211,639.24</u>	<u>10,714,900.00</u>	<u>10,503,260.76</u>	<u>2.0</u>
<u>EXPENDITURES</u>					
ZONING DEPARTMENT	31,467.56	57,070.09	782,300.00	725,229.91	7.3
FIRE DEPARTMENT	(2,648.52)	28,039.48	173,000.00	144,960.52	16.2
BUILDING INSPECTION	45,423.29	113,823.82	848,500.00	734,676.18	13.4
ANIMAL CONTROL	.00	.00	12,000.00	12,000.00	.0
ROAD	411,930.21	787,034.93	6,374,500.00	5,587,465.07	12.4
SANITATION/WASTE COLLECTION	.00	.00	30,000.00	30,000.00	.0
WEED ERADICATION DEPARTMENT	39,076.79	143,628.53	628,100.00	484,471.47	22.9
PUBLIC WORKS	20,054.73	39,983.96	526,700.00	486,716.04	7.6
TRAILS MANAGEMENT	13,804.39	40,105.32	158,300.00	118,194.68	25.3
CONTRIBUTIONS	.00	.00	932,100.00	932,100.00	.0
TRANSFERS OUT	.00	.00	247,900.00	247,900.00	.0
MISCELLANEOUS	.00	.00	1,500.00	1,500.00	.0
	<u>559,108.45</u>	<u>1,209,686.13</u>	<u>10,714,900.00</u>	<u>9,505,213.87</u>	<u>11.3</u>
	<u>(378,644.06)</u>	<u>(998,046.89)</u>	<u>.00</u>	<u>998,046.89</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

HEALTH FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	4,483.45	4,483.45	952,000.00	947,516.55	.5
CHARGES FOR SERVICE	23,076.00	23,076.00	280,000.00	256,924.00	8.2
CONTRIBUTIONS	.00	.00	111,900.00	111,900.00	.0
	<u>27,559.45</u>	<u>27,559.45</u>	<u>1,343,900.00</u>	<u>1,316,340.55</u>	<u>2.1</u>
<u>EXPENDITURES</u>					
PUBLIC HEALTH	.00	316,185.25	1,268,900.00	952,714.75	24.9
CONTRIBUTIONS	.00	.00	75,000.00	75,000.00	.0
	<u>.00</u>	<u>316,185.25</u>	<u>1,343,900.00</u>	<u>1,027,714.75</u>	<u>23.5</u>
	<u>27,559.45</u>	<u>(288,625.80)</u>	<u>.00</u>	<u>288,625.80</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

CACHE CO REDEVELOPMENT AGENCY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	.00	.00	50,000.00	50,000.00	.0
CONTRIBUTIONS	.00	.00	221,000.00	221,000.00	.0
	.00	.00	271,000.00	271,000.00	.0
<u>EXPENDITURES</u>					
COMMUNITY DEVELOPMENT	.00	.00	260,000.00	260,000.00	.0
CONTRIBUTIONS	.00	.00	11,000.00	11,000.00	.0
	.00	.00	271,000.00	271,000.00	.0
	.00	.00	.00	.00	.0

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

VISITORS BUREAU

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	.00	.00	1,036,200.00	1,036,200.00	.0
INTERGOVERNMENTAL REVENUE	.00	.00	18,100.00	18,100.00	.0
CHARGES FOR SERVICES	1,124.46	2,267.95	35,000.00	32,732.05	6.5
MISCELLANEOUS REVENUE	.00	.00	100.00	100.00	.0
CONTRIBUTIONS & TRANSFERS	5,668.94	.00	27,300.00	27,300.00	.0
	<u>6,793.40</u>	<u>2,267.95</u>	<u>1,116,700.00</u>	<u>1,114,432.05</u>	<u>.2</u>
<u>EXPENDITURES</u>					
VISITORS BUREAU	34,393.49	80,568.52	854,700.00	774,131.48	9.4
TRANSFERS OUT	.00	.00	262,000.00	262,000.00	.0
	<u>34,393.49</u>	<u>80,568.52</u>	<u>1,116,700.00</u>	<u>1,036,131.48</u>	<u>7.2</u>
	<u>(27,600.09)</u>	<u>(78,300.57)</u>	<u>.00</u>	<u>78,300.57</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

COUNCIL ON AGING

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL REVENUE	63,188.56	33,124.04	309,600.00	276,475.96	10.7
CHARGES FOR SERVICES	626.66	270.06	8,500.00	8,229.94	3.2
MISCELLANEOUS REVENUE	292.38	548.63	4,100.00	3,551.37	13.4
CONTRIBUTIONS & TRANSFERS	6,406.44	13,009.90	356,000.00	342,990.10	3.7
	<u>70,514.04</u>	<u>46,952.63</u>	<u>678,200.00</u>	<u>631,247.37</u>	<u>6.9</u>
<u>EXPENDITURES</u>					
CONTRIBUTIONS	.00	.00	44,200.00	44,200.00	.0
NUTRITION-MANDATED	41,842.07	68,443.63	391,900.00	323,456.37	17.5
SR CITIZENS CENTER-NON-MANDATE	8,972.09	15,624.55	130,000.00	114,375.45	12.0
ACCESS - MANDATED	5,662.03	12,176.33	112,100.00	99,923.67	10.9
	<u>56,476.19</u>	<u>96,244.51</u>	<u>678,200.00</u>	<u>581,955.49</u>	<u>14.2</u>
	<u>14,037.85</u>	<u>(49,291.88)</u>	<u>.00</u>	<u>49,291.88</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

MENTAL HEALTH FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL REVENUE	268,186.26	.00	3,000,000.00	3,000,000.00	.0
CONTRIBUTIONS	.00	36,312.00	135,000.00	98,688.00	26.9
	<u>268,186.26</u>	<u>36,312.00</u>	<u>3,135,000.00</u>	<u>3,098,688.00</u>	<u>1.2</u>
<u>EXPENDITURES</u>					
PUBLIC HEALTH	.00	.00	3,135,000.00	3,135,000.00	.0
	<u>.00</u>	<u>.00</u>	<u>3,135,000.00</u>	<u>3,135,000.00</u>	<u>.0</u>
	<u>268,186.26</u>	<u>36,312.00</u>	<u>.00</u>	<u>(36,312.00)</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

RESTAURANT TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	.00	.00	1,607,200.00	1,607,200.00	.0
	.00	.00	1,607,200.00	1,607,200.00	.0
<u>EXPENDITURES</u>					
RESTAURANT TAX	.00	216,695.42	.00	(216,695.42)	.0
CONTRIBUTIONS	.00	.00	1,607,200.00	1,607,200.00	.0
	.00	216,695.42	1,607,200.00	1,390,504.58	13.5
	.00	(216,695.42)	.00	216,695.42	.0

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

RAPZ TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	.00	.00	1,773,700.00	1,773,700.00	.0
	.00	.00	1,773,700.00	1,773,700.00	.0
<u>EXPENDITURES</u>					
RAPZ TAX DEPT	20,401.00	290,401.00	.00	(290,401.00)	.0
FACILITIES AWARDS	71,750.00	71,750.00	1,048,200.00	976,450.00	6.9
PROGRAM AWARDS	1,000.00	1,000.00	698,800.00	697,800.00	.1
TRANSFERS OUT	.00	.00	26,700.00	26,700.00	.0
	93,151.00	363,151.00	1,773,700.00	1,410,549.00	20.5
	(93,151.00)	(363,151.00)	.00	363,151.00	.0

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

CCCOG FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	.00	.00	4,436,200.00	4,436,200.00	.0
	.00	.00	4,436,200.00	4,436,200.00	.0
<u>EXPENDITURES</u>					
ROAD PROJECTS	.00	.00	4,369,600.00	4,369,600.00	.0
TRANSFERS OUT	.00	.00	66,600.00	66,600.00	.0
	.00	.00	4,436,200.00	4,436,200.00	.0
	.00	.00	.00	.00	.0

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL REVENUE	.00	.00	462,500.00	462,500.00	.0
MISCELLANEOUS REVENUE	1,456.02	.00	62,500.00	62,500.00	.0
AIRPORT LAND LEASE REVENUES	900.00	.00	95,000.00	95,000.00	.0
CONTRIBUTIONS & TRANSFERS	.00	.00	107,500.00	107,500.00	.0
	<u>2,356.02</u>	<u>.00</u>	<u>727,500.00</u>	<u>727,500.00</u>	<u>.0</u>
<u>EXPENDITURES</u>					
AIRPORT DEPARTMENT	15,303.04	28,360.66	727,500.00	699,139.34	3.9
	<u>15,303.04</u>	<u>28,360.66</u>	<u>727,500.00</u>	<u>699,139.34</u>	<u>3.9</u>
	<u>(12,947.02)</u>	<u>(28,360.66)</u>	<u>.00</u>	<u>28,360.66</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

CHILDREN'S JUSTICE CENTER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL REVENUE	38,021.31	38,021.31	458,200.00	420,178.69	8.3
CONTRIBUTIONS & TRANSFERS	.00	.00	3,900.00	3,900.00	.0
	<u>38,021.31</u>	<u>38,021.31</u>	<u>462,100.00</u>	<u>424,078.69</u>	<u>8.2</u>
<u>EXPENDITURES</u>					
CHILDREN'S JUSTICE CNTR - VOCA	27,329.34	41,867.20	267,400.00	225,532.80	15.7
CHILDREN'S JUSTICE CENTER	12,853.15	23,922.06	194,700.00	170,777.94	12.3
	<u>40,182.49</u>	<u>65,789.26</u>	<u>462,100.00</u>	<u>396,310.74</u>	<u>14.2</u>
	<u>(2,161.18)</u>	<u>(27,767.95)</u>	<u>.00</u>	<u>27,767.95</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

AMBULANCE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CONTRIBUTIONS	.00	.00	1,158,000.00	1,158,000.00	.0
	.00	.00	1,158,000.00	1,158,000.00	.0
<u>EXPENDITURES</u>					
AMBULANCE DEPARTMENT	11,066.64	23,593.10	1,158,000.00	1,134,406.90	2.0
	11,066.64	23,593.10	1,158,000.00	1,134,406.90	2.0
	(11,066.64)	(23,593.10)	.00	23,593.10	.0

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	123.61	963.96	.00	(963.96)	.0
CONTRIBUTIONS AND TRANSFERS IN	.00	.00	1,795,100.00	1,795,100.00	.0
	<u>123.61</u>	<u>963.96</u>	<u>1,795,100.00</u>	<u>1,794,136.04</u>	<u>.1</u>
<u>EXPENDITURES</u>					
CAPITAL LEASE - PATROL VEHICLE	.00	.00	468,800.00	468,800.00	.0
CAPITAL LEASE - ROAD EQUIPMENT	.00	.00	31,400.00	31,400.00	.0
SALES TAX REVENUE BONDS	.00	.00	1,274,200.00	1,274,200.00	.0
CAPITAL LEASE - IT EQUIPMENT	.00	19,166.59	20,700.00	1,533.41	92.6
	<u>.00</u>	<u>19,166.59</u>	<u>1,795,100.00</u>	<u>1,775,933.41</u>	<u>1.1</u>
	<u>123.61</u>	<u>(18,202.63)</u>	<u>.00</u>	<u>18,202.63</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CONTRIBUTIONS AND TRANSFERS IN	.00	.00	31,000.00	31,000.00	.0
	.00	.00	31,000.00	31,000.00	.0
<u>EXPENDITURES</u>					
COUNTY EVENT CENTER	.00	.00	31,000.00	31,000.00	.0
	.00	.00	31,000.00	31,000.00	.0
	.00	.00	.00	.00	.0



CACHE COUNTY TRANSPORTATION SALES TAX

UTAH CODE 59-12-2219

MARCH 26, 2019

In May of 2018, the Cache County Council enacted a .25% sales tax to be used for road maintenance. The allocation of the funding was 40% to cities, 40% to CVTD, and 20% to the county. At the time of passage, there were multiple questions surrounding the ability to reduce the CVTD portion. In 2018, this change would have required a ballot measure, even though the State had just changed the tax to allow county councils to pass it instead of requiring a ballot measure. Also, the ability to augment the proportion of the tax going to CVTD was only available to counties of the 3rd-6th class, and Cache County was anticipating a change in status to a county of the 2nd class in January, further reducing our options.

Staff was initially tasked to working with CVTD to develop a program that would provide for a portion of the revenue gained to be shared back to the county/municipalities. After some work on that, staff was redirected to focus on making needed corrections to the State law that governs this tax. Executive Buttar, Jeff Gilbert from the CMPO, and Josh Runhaar have been working for a few months to reconcile the needed changes which are now complete, adopted and summarized below:

HB50 - County Classification Changes

Enrolled Copy Line 32 All county classification changes are frozen until July 1, 2021.

SB72 – Transportation Governance and Funding Revisions

Enrolled Copy Line 2354-58 Expanded funding flexibility to counties of the 2nd class in addition to 3rd-6th class.

Enrolled Copy Line 2407-12, 26 Removes the ballot requirement to change the allocation rates for transit. Authority now lies with the County Council.

Next Steps:

- 1) The bills are still awaiting the Governor's signature.
 - HB50 was immediately enacted.
 - SB72 has, for our intended purposes herein, an enactment date of July 1, 2019.
- 2) Altering the allocation amount to CVTD
 - The County Council will be required to consult with municipalities in Cache County to alter the allocation being made to CVTD.
 - Staff recommends a draft letter be circulated to the cities to allow them to indicate their stance on the issue.
 - The County Council will be able to pass a resolution on or after July 1st, 2019 to have the Utah Tax Commission change the allocation.
 - The current allocation to CVTD is 40% of the total tax and can be reduced to a minimum of 10%.
 - Any reduction is reallocated to municipalities and the county on a 50/50 share basis. (i.e. If CVTD is reduced to 10% of the tax, the municipalities will receive 55% of the tax and the County will receive 35% up from 40% and 20% respectively.)

Unknowns

- 1) All of the tax collected until June 30, 2019 is remitted to the County. As of July 1st, the 40/40/20 allocation split starts distribution. The Tax Commission has been contacted (no response yet), but it is unclear how soon the allocation will be changed with a potential July 9th Council action. It is likely that at least some portion of the tax will be distributed at a 40% allocation rate to CVTD regardless of Council action.

RESOLUTION NO. 2019 – 08

A RESOLUTION INCREASING THE BUDGET APPROPRIATIONS FOR CERTAIN COUNTY DEPARTMENTS.

The Cache County Council, in a duly convened meeting, pursuant to Sections 17-36-22 through 17-36-26, Utah Code Annotated, 1953 as amended, finds that certain adjustments to the Cache County budget for 2019 are reasonable and necessary; that the said budget has been reviewed by the County Executive with all affected department heads; that a duly called hearing has been held and all interested parties have been given an opportunity to be heard; that the County Council has given due consideration to matters discussed at the public hearing and to any revised estimates of revenues; and that it is in the best interest of the County that these adjustments be made.

NOW THEREFORE, it is hereby resolved that:

Section 1.

The following adjustments are made to the 2019 budget for Cache County:

See attached

Section 2.

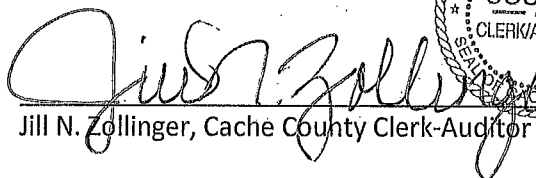
Other than as specifically set forth above, all other matters set forth in the 2019 budget shall remain in full force and effect.

Section 3.

This resolution shall take effect immediately upon adoption and the County Executive and other county officials are authorized and directed to act accordingly.

This resolution was duly adopted by the Cache County Council on the 26th day of March, 2019.

ATTESTED TO:


Jill N. Zollinger, Cache County Clerk-Auditor



CACHE COUNTY COUNCIL


Karl Ward, Council Chair



BUDGET AMENDMENT

EXECUTIVE SUMMARY FOR RESOLUTION 2019-08

March 12, 2019 at 6:00 PM

GENERAL FUND	Budget: \$30,489,000	Proposed: \$30,936,100
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Revenues

Intergovernmental Revenue		Budget: \$789,800	Proposed: \$844,500
100-33-14100	FEDERAL GRANT - VOCA: Additional grant funding for VOCA		55,000
100-33-14105	FEDERAL GRANT - VOCA - SAS: Correct budget for actual amount of grant funding for the VOCA - SAS		-400
100-33-14110	FED GRANT - VAWA - PROSECUTION: Correct budget amount to match the award for VAWA Prosecution. These grants were the same in the past, but are not being treated as separate grants.		-98,500
100-33-14115	FED GRANT - VAWA - INVESTIGATR: Establish grant amount for VAWA Investigator grant.		98,600
Total Change			54,700

Contributions and Transfers		Budget: \$645,100	Proposed: \$1,037,500
100-38-90000	APPROPRIATED FUND BALANCE: Provide assistance to the Chamber of Commerce for an economic development project through Composites & Aerospace of Northern Utah.		2,000
100-38-90000	APPROPRIATED FUND BALANCE: Provide support for a county wagon train participating in the 150 Year Celebration of the Golden Spike.		1,200
100-38-90000	APPROPRIATED FUND BALANCE: 2018 RAPZ Funding to Re-roof Maint Bldg		13,800
100-38-90000	APPROPRIATED FUND BALANCE: Provide funding to install soffit on the Event Center.		17,000
100-38-90000	APPROPRIATED FUND BALANCE: Provide funding to update the wayfinding signs on County Block campus		7,000
100-38-90000	APPROPRIATED FUND BALANCE: Provide County match for Victim Services grants.		1,400
100-38-90000	APPROPRIATED FUND BALANCE: Provide funding for the purchase of the Davenport Road right of way.		350,000
Total Change			392,400

Total General Fund Revenues	\$447,100
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Expenditures

Victim Services - VOCA		Budget: \$321,800	Proposed: \$375,200
100-4148-230	TRAVEL: Funding for additional conference expenses		10,300
100-4148-235	TRAVEL - SAS: Funding for additional conference expenses		1,800
100-4148-240	OFFICE EXPENSE & SUPPLIES: Funding for new computer monitors, cell phones, chairs, and a refrigerator		6,300
100-4148-245	OFFICE SUPPLIES - SAS: Funding for cell phones, chairs, portable DVD player, and a space heater		1,200
100-4148-250	EQUIP SUPPLIES & MAINT: Additional funding to purchase 3 Microsoft Surface Pro devices		3,000
100-4148-250	EQUIP SUPPLIES & MAINT: Additional funding for software upgrade and website development		17,000
100-4148-250	EQUIP SUPPLIES & MAINT: Funding for special projects regarding case research and process improvements		12,000



BUDGET AMENDMENT

EXECUTIVE SUMMARY FOR RESOLUTION 2019-08

March 12, 2019 at 6:00 PM

100-4148-255	EQUIP SUPPLIES/MAINT - SAS: Additional funding to purchase 2 Microsoft Surface Pro devices	2,000
100-4148-450	SPEC DEPT-EMERG ASSISTANCE: Correct the budget for emergency funds for victims	-200
Total Change		53,400

Victim Services - VAWA		Budget: \$195,800	Proposed: \$198,500
100-4149-230	TRAVEL: Additional funding for mileage, conferences, etc.		500
100-4149-235	TRAVEL - INVESTIGATOR: Provide funding for mileage reimbursements and conference expense.		3,100
100-4149-240	OFFICE EXPENSE: Correct budgeted amount to match the amount in the grant program.		-1,800
100-4149-245	OFFICE EXPENSE - INVESTIGATOR: Provide funding according to the grant program for office supplies.		200
100-4149-280	COMMUNICATIONS: Correct budgeted amount to match the amount in the grant program.		-300
100-4149-285	COMMUNICATIONS - INVESTIGATOR: Provide funding according to the grant program for cell phone reimbursements.		1,000
Total Change			2,700

Economic Development		Budget: \$46,000	Proposed: \$48,000
100-4193-620	MISC SERVICES: Provide assistance to the Chamber of Commerce for an economic development project through Composites & Aerospace of Northern Utah.		2,000
Total Change			2,000

Fairgrounds		Budget: \$919,900	Proposed: \$950,700
100-4511-740	CAPITALIZED EQUIPMENT: 2018 RAPZ Funding to Re-roof Maintenance Building.		13,800
100-4511-740	CAPITALIZED EQUIPMENT: Funding to install soffit on the Event Center.		17,000
Total Change			30,800

Transfers Out		Budget: \$1,756,600	Proposed: \$2,115,600
100-4810-400	TRANSFER OUT - CAPITAL PROJECT: Transfer funding for the purchase of the Davenport Road right of way.		350,000
Total Change			30,800

Miscellaneous Expense		Budget: \$375,300	Proposed: \$383,500
100-4960-600	MISCELLANEOUS EXPENSE: Provide support for a county wagon train participating in the 150 Year Celebration of the Golden Spike.		1,200
100-4960-600	MISCELLANEOUS EXPENSE: Funding to update the wayfinding signs on County Block campus		7,000
Total Change			8,200

Total General Fund Expenditures		\$447,100	
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MUNICIPAL SERVICES FUND		Budget: \$10,714,900	Proposed: \$11,320,200
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Revenues



BUDGET AMENDMENT

EXECUTIVE SUMMARY FOR RESOLUTION 2019-08

March 12, 2019 at 6:00 PM

Intergovernmental		Budget:	\$3,114,500	Proposed:	\$3,591,700
200-33-44310	STATE AWARDS - UDOT - TRAILS: UDOT TAP Awards				477,200
Total Change					477,200

Miscellaneous Revenue		Budget:	\$310,500	Proposed:	\$445,500
200-36-51100	SALE OF CAPITAL ASSETS - ROAD: Funds from the sale of the grader. These funds will be used toward the purchase of a new grader, instead of rebuilding the old one.				135,000
Total Change					135,000

Contributions and Transfers		Budget:	\$1,819,200	Proposed:	\$1,812,300
200-38-92500	APP FUND BAL - MSF - PO: Reverse the amount carried forward into the 2019 budget in the last budget opening with PO, but it was actually spent in 2018.				-6,900
Total Change					-6,900

Total Municipal Services Fund Revenues					\$605,300
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Expenditures

Zoning		Budget:	\$782,300	Proposed:	\$782,300
200-4180-110	FULL TIME EMPLOYEES: Provide funding for computers, monitors and software. Salary for new full time positions is funded for 12 months, but we won't hire until May.				-6,800
200-4180-250	EQUIPMENT SUPPLIES & MAINT: Computers, monitors and software for new hires				6,800
Total Change					0

Road		Budget:	\$6,374,500	Proposed:	\$6,509,500
200-4415-740	CAPITALIZED EQUIPMENT: Additional funding needed to purchase a replacement for the grader.				135,000
Total Change					135,000

Trails Management		Budget:	\$158,300	Proposed:	\$628,600
200-4780-730	IMPROVEMENTS: Funding for 800 West Connector Trail				470,300
Total Change					470,300

Total Municipal Services Fund Expenditures					\$605,300
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CAPITAL PROJECTS FUND		Budget:	\$31,000	Proposed:	\$381,000
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Revenues

Contributions and Transfers		Budget:	\$31,000	Proposed:	\$381,000
400-38-10100	TRANSFER IN - GENERAL FUND: Funding transferred from the General fund for the purchase of the Davenport Road right of way.				350,000
Total Change					350,000

Total Capital Projects Fund Revenues					\$350,000
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BUDGET AMENDMENT

EXECUTIVE SUMMARY FOR RESOLUTION 2019-08

March 12, 2019 at 6:00 PM

Expenditures

Road Construction		Budget:	\$0	Proposed:	\$350,000
400-4415-760	NEW ROAD CONSTRUCTION: Provide funding for the purchase of the Davenport Road right of way.			350,000	
Total Change				350,000	
Total Capital Projects Fund Expenditures				\$350,000	



ROAD SHOP RELOCATION UPDATES

MARCH 26, 2019

Partial Timeline for Activities

November 2018 – Limited RFQ released for an Owner Side Representative
Property purchase initiated

December 2018 – JUB Engineers contracted to provide owner side representation
Initial site layout discussions begin
Initial utility, access, and property due diligence begin

Jan-Mar 2019 – Ongoing utility location and analysis, site layout
Working with adjacent landowners (utilities, access, site betterments)
Review options for annexation (Hyrum vs. Nibley)
RFP for Design Services released

April 2019 – Land Purchase concluded
Design Services procured
RFP for construction services released (CMGC process)
Annexation Initiated

June 2019 – Initial design package approved for CIB funding application

October 2019 – CIB Funding Determination
Initiation of Construction

October 2020 – Facility construction completed

Potential Changes to the Project Scope

Reviewing the option to collocate Fire District Administration Space with Road Shop

Current & Future space needs in County Administration Building

Space & Equipment needs for the Fire District

Not a Fire Station, administration space only – close proximity to Hyrum station currently proposed for
County fire crew

Anticipate Building:

1500-2000 Square Feet of Office Space

2-3 Bays for Equipment and Material Storage

Some open equipment storage to consolidate other storage areas

Potential to expand training areas in the future

Shared Reception & Conference/Training Rooms

Shared access to repair bays, fuel islands, wash bays, etc.

Cost: \$450,000-\$650,000 (\$28,500-\$41,000/year or 6-8.5% cost increase)